

KIRK LANGLEY NEIGHBOURHOOD DEVELOPMENT PLAN	
Steering Group Meeting – Friday 13th October 2017	
Meeting Minutes	
ATTENDEES	Brenda Whittaker (Chair), Hilary Leonard (Treasurer), Dave Peck, Paul Booth, Kate Fernie, Ruth Mullen, Graham Penny, Linda Smith & Jason Smith
	The meeting was held in the Village Hall. Brenda Whittaker (Chair) welcomed everyone and opened the meeting at 19:05
ITEM	
107	Questions from the public There were no questions from the public.
108	Apologies Apologies were received in advance from Richard Benfield, Alexa Burdette, Sally Lumsden and Jenny Patterson. Welcome to our new committee member Sally Lumsden who is unable to join us at this meeting.
109	Declarations of interest/Previous minutes There were no declarations of interest.
110	Previous Minutes The previous minutes were signed off. Jenny to please forward to the Parish Clerk
111	Matters Arising There were no matters arising.
112	Draft Vision and Actions – Feedback Received Brenda Whittaker outlined that we received 44 responses back, this is a low number but felt we should take it as a sign that the draft vision and objectives were agreeable to all. There were lots of positive comments. One person wanted a number on the amount of housing that was to be provided. An area of concern for 5 returns was around the Business Vision about the type of business development. It was agreed that the Business Chair would draft policies reflecting these concerns. It was taken that the Vision had been endorsed.
113	Settlement Boundary Several documents had been issued ahead of the meeting on the issue of the Settlement Boundary, these were discussed along with a new document that formed part of the formal guidance on allocating sites for development. After an initial discussion all were asked to cast an initial vote giving reasons. Another discussion took place and a final vote was cast with 2 voting Yes, 2 Abstaining and 7 voting No. An Aspirational Land Use was discussed about some land being used to accommodate parking for the growing school along with some additional sports facilities of bowling and tennis that could link in with the existing pavilion.

ACTION ACTION	Business Committee - to incorporate Aspirational Land Use within their policies. Hilary and Any Others – look into getting quotations for a planning consultant to look into the policies to ensure that they are robust and try to get some feedback for the next meeting. Look into Hazlewood and any other Amber Valley local plans that have been passed so the person has prior knowledge.
114	<p>Next Steps Linda Smith and Jason Smith to join the Business Committee. The Business Committee to incorporate members of the Infrastructure Committee moving forward.</p> <p>Brenda outlined that the next step is to write the draft policies. These must sit as follows:- National Planning Policy Framework Amber Valley Local Plan Kirk Langley Neighbourhood Plan – our policies must drill down into the detail of our area given our local knowledge gleaned through the process so far.</p> <p>It was discussed that there would be a public consultation in December on a weekend afternoon (not Saturday 9th December as this clashes with a school event).</p>
ACTION	<p>Sub Committee's – Save first draft of policies for each area into the google drive with an email to Brenda to let her know they are there 4 days ahead of the next meeting (Monday evening 6th November).</p> <p>Sub Committee's – Each to think what they want to present at the public consultation early in December so it can be agreed upon in next meeting.</p> <p>Brenda – To consult the village hall calendar to arrange a date for the public consultation.</p>
115	<p>Treasurers Report All claims for monies spent to be given to Hilary in the next two weeks so we have a firm idea at the next meeting how much money we have left to spend.</p>
ACTION	All – Submit any claims to Hilary by 27 th October.
116	Committee Heads Reports – Nothing to report
117	<p>Next Meeting Date Friday 17th November at 7pm Wild Park. It was discussed that it was now quite essential that all heads could make meetings and Friday seemed now the best day for this to happen.</p>
ACTION ACTION	<p>Brenda – confirm venue for meeting and design a poster Paul and Richard – put information up on websites</p>
	Brenda Whittaker thanked participants and closed the meeting at 20:50